How to register for the password reset tool

Follow the steps below to register to use the password reset tool.

1) Go to https://pwreset.prod.marygrove.edu

2) Type in your user name and password. IF YOU ARE USING A COMPUTER OFF CAMPUS REMEMBER TO ENTER PRODMARY\yourusername IN THE USER NAME BOX.

3) Click Next.
4) Enter your password.

5) Answer the questions and click Next.
6) You have now registered. Close your browser.

How to reset your password

Perform the following steps to reset your password

1) Go to https://resettool.prod.marygrove.edu
2) Type in your user name. IF YOU ARE USING A COMPUTER OFF CAMPUS REMEMBER TO ENTER PRODMARY\yourusername IN THE USER NAME BOX. Click Next.
3) Type in the answers to your identity.
4) Click **Next**.

5) Enter your new password. **PASSWORDS MUST BE BETWEEN 8 - 16 CHARACTERS LONG AND MUST CONTAIN A CAPITAL LETTER AND A NUMBER. YOUR PASSWORD CANNOT BE YOUR NAME**
6) Then re-enter your password and Click **Next**.
7) You have successfully reset your password.

Success: Your password has been reset

You can now use your new password to log in.